

# FINE ARTS WORK CENTER

in Provincetown

## VOLUNTEER OPPORTUNITIES:

Volunteers are an integral part of the Fine Arts Work Center. We have a variety of opportunities for the public to get involved in and support our institution. The following is a list of activities. Most of our events take place between May and August and require the most volunteer support. There are also some tasks that occur year-round. Please review the list and return the completed Volunteer Interest Form to Naya Bricher ([nbricher@fawc.org](mailto:nbricher@fawc.org)). We will be in touch with you to discuss your interests.

### ADMINISTRATIVE:

- Office mailings
- Office organization and inventories

### DEVELOPMENT & EVENTS

- Business outreach and appreciation event
- Events:
  - Spring: Boston*
  - Summer: Music, Award Celebration & Auction*
  - Winter: New York*
- Mailings: Membership, Annual Appeal, Events
- Postering: Events

### MARKETING

- Press list updates
- Press book & clippings
- Targeted outreach marketing: events, programs (summer program & 24 Pearl)

### PROGRAM

- Program research
- Targeted marketing outreach (see above marketing)

### OTHER

- Image library: events, program, etc
- Exhibition & research
- Gallery sitting
- Video/Audio/ IT Assistance

### VOLUNTEER

- Volunteer outreach and recruitment, tracking, web materials, etc

### General Availability:

*Indicate preferred day of week and time.*

\_\_\_\_\_ Seasonal weekly (May – August)

\_\_\_\_\_ Seasonal by event (May – August)

\_\_\_\_\_ As needed

\_\_\_\_\_ Year round weekly

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Areas of Interest:

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\_\_\_\_\_  
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Professional/Volunteer Background

*Attach additional 1-page resume, if desired.*

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Association with the Fine Arts Work Center

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